

Personnel Committee Minutes
Village of Thornville, 3 South Main Street
August 5, 2024
7:00PM

Committee Members:

Tasia Savage – Committee Chair
Ashley Moore – Vice Chair
Sterling Krout

Other Village Officials:

Amanda Lackey – Mayor
Abby Tolliver – Clerk of Councils
Melissa Brofford – Village Adminstr.
Dan Williams – Chief of Police

Guests Present: Dale Brussee, Lynne Snider

Call to Order/Pledge of Allegiance:

Committee Chair Tasia Savage called the meeting to order.

Roll Call:

Roll Call was taken with Committee Chair Tasia Savage, Committee Vice Chair Ashley Moore and Committee Member Sterling Krout all present.

Roll Call:

Tasia Savage – aye
Ashley Moore – aye
Sterling Krout – aye

Review & Approval of Business Agenda for August 5, 2024:

Committee Chair Tasia Savage asked for a motion to approve the business agenda for August 5, 2024. Committee Member Sterling Krout made the motion, and was seconded by Committee Vice Chair Ashley Moore. A roll call vote was taken with all committee members voting aye.

Roll Call:

Sterling Krout – aye
Ashley Moore
Tasia Savage – aye

Motion Passed 3-0

Review & Approval of Committee Minutes from July 1, 2024:

Committee Chair Tasia Savage asked for a motion to approve the committee minutes for July 1, 2024. Committee Member Sterling Krout made the motion, and was seconded by Committee Vice Chair Ashley Moore. A roll call vote was taken with all committee members voting aye.

Roll Call:

Ashley Moore – aye
Tasia Savage – aye
Sterling Krout – aye

Motion Passed 3-0

New Business:

- **Personnel Manual Redline Changes:** Village Administrator Melissa Brofford walked the committee members through the changes made to the manual, regarding personnel file access, employee resignation and discharge, uniforms, time sheets, overtime, use of village property, professional development reimbursement, retirement, holiday pay, and probationary periods. Mayor Lackey reminded the Committee that Solicitor Zets would also be adding a piece on ethics when the manual was finalized.

Adjournment:

With no further business, Committee Chair Tasia Savage asked for a motion to adjourn the meeting. Committee Member Sterling Krout made the motion, and was seconded by Committee Vice Chair Ashley Moore. A roll call vote was taken with all members voting aye.

Roll Call:

Tasia Savage – aye


Ashley Moore – aye

Sterling Krout – aye

Motion Passed 3-0



Tasia Savage, Committee Chair



Abby Tolliver, Clerk of Councils